

Medical Insurance

As a courtesy, for those of you with medical insurance, we will assist in processing your insurance claims. In order for our office to file your insurance claim, you must bring current proof of insurance. Your co-payment and deductible amount is due when services are provided. *All incurred charges are ultimately the responsibility of the patient regardless of insurance coverage. We must emphasize that as your medical provider, our relationship is with you, our patient, and not with your insurance company.* Our office is not a party to that contract or responsible for any restrictions thereof.

Our office will accept an assignment of benefits from your insurance company. It is important to understand that the contract regarding your medical benefits is between you, your employer, and your insurance company. *The obligation you have with our practice is to pay for treatment*, regardless of the amount that may or may not be reimbursed by your insurance company. The following provisions identify our policies governing insurance claims.

Although we will complete insurance information forms and submit a claim on your behalf, we do not accept responsibility for the outcome of the transaction. Completing insurance forms is a courtesy that we extend to you in an effort to maximize your insurance reimbursement. By having our office process your insurance forms, it is important that you understand that this does not eliminate your financial obligation for your treatment.

Insurance payments ordinarily are received within thirty to sixty days from the time of billing. If your insurance company has not made payment to our office within 60 days, we will ask you to pay the balance due at that time. You will be responsible for seeking reimbursement from your insurance company.

Our office will not enter into a dispute with your insurance company over a claim. We will provide necessary documentation your insurance company requests and will cooperate fully with their regulations and requests. It is ultimately your responsibility to resolve disputes over payments made or not made by your insurance company.

If any cash payments are received from you, at the end of the episode of care, the final cost will be calculated in order to collect or reimburse you the difference between actual charges and collected amount.

If you have any questions regarding our financial policy, please do not hesitate to ask. We are committed to providing you with the most positive experience in your healthcare. Thank you for choosing Southwest Women's Healthcare.

Signature

Date